



Virtual Interpreter Request Form

To Schedule a Virtual Interpreter:

1. Complete this form
2. For OPI (Phone), email to **ScheduledOPI@propio.com**
For VRI (Video), email to **Interpreter@propio.com**
3. Receive a confirmation email

Alternatively, you may dial
913-430-6390 (option 1) to
reach our Scheduling Team

All fields must be completed in order to ensure timely processing of request. Missing or inaccurate information may delay the reservation of interpreter services. You must receive an email confirmation of your request. If you do not receive an email confirmation, your request was not received and you should contact the Scheduling Team using the contact information provided.

For assignments within the next two business days or if urgent request is not confirmed via email, call **913-430-6390 (option 1)**.

Requester's Information

Account/Client Name:	
Your Propio Client ID:	Department:
Email Address (this email will be used for status updates related to the request):	Phone Number:

Appointment Information

Language:	Appointment Date:
Start Time and Time Zone:	Appointment Duration:
Reason for visit:	Please provide meeting link:
Name of Doctor seeing patient (if applicable):	Please provide meeting ID, and passcode:

Member/Patient Information

First and Last Name:	
Date of Birth:	Gender (if applicable):
MR Number (if applicable):	Gender Preference of Interpreter (if applicable):

Additional Information

Please include any additional information that may be important to fulfilling this request:
